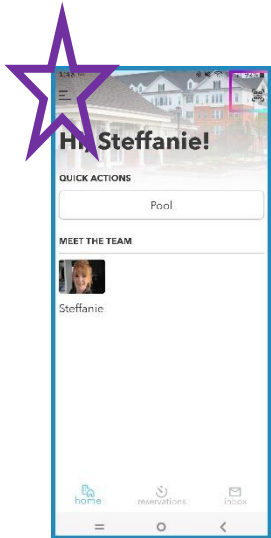# Overview of 2024 Emerson Pool System

This year we are using the Amenity Linc app again.

Existing users - If you used the app in prior years, you have the same registration. Amenity Linc notifications comes from AmenityLinc@cove.is not Emerson and invites you to download an app to your phone. **Please note** – all existing Amenity Linc accounts are inactive until we receive your pool fee payment.
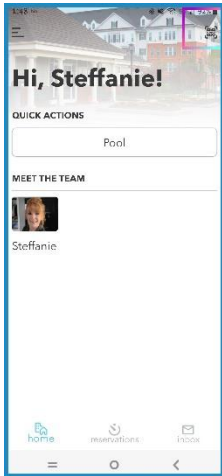

New users - If we didn't have an email let me know and I can add you in and send you the link. You will then log in and set up your household. See the three horizontal lines in the purple star? Push there to get a menu; that's where you can manage your household and add members. You are required to put a picture in, so it shows on your pass! **Please note** – All new households will need to pay the pool fee before we can activate your Amenity Linc accounts.

There are two categories in each household: Adult and Child. Only adults can check themselves in -- anyone who is added with the checkbox for "child" selected will NOT be able to check themselves in; the parent will select their name when checking themselves into the pool.

As you are adding members of your household to this app keep the following in mind:

- Additional adults in your home can be added with a separate email and phone number. **You will need to contact me so I can send them the link to join.**
- Your teen (14 and older) that can come to the pool themselves needs to be listed as an ADULT with a corresponding unique email address for them
- Your child 13 and younger needs to come with someone over 18; If they come with a neighbor, I will need a unique email address for them to set them up as an "adult". We can print a <u>laminated pass</u> for them so they can use that to check in.
- **Only my office can send the email invitations/links out; they cannot be copied.**
- If you are a renter, I will need a Permission Form from your owner before I can process your emails.

I've included screenshots so you can see what it looks like.

This is what your screen will look like when you log in.

You will press the symbol in the top right corner (I have a rainbow colored box around it in the picture) to see your pass.

This is what you will hold up to a check in tablet that is mounted at the guard's window, same place you held up your data cards last time the pool was opened. .

The rainbow highlighted square on the other picture (top right) is what you push to display the pass.

You will hold this up and match the QR code to a box on the tablet. That brings up the check-in menu. You will select all the people you are checking in. If you have guests, you will select that as well.

Watch this video to see how the check-in process works: https://drive.google.com/file/d/1kLtMvxg225HVBhphA_5mW5SQK-R9BRgM/view?usp=sharing

For **Pool Parties** you can reserve online but payment is by check and a guest list filled out before the reservation is final. These forms will also be on the website.